



Board Meeting Minutes – August 18, 2026 @ 7:00 pm

Attending: Joan Sheehan, Gail Kaufmann, Mike Klein, John Kerolus, Marlyn Graziano, Shirley Chiang, Anne Gloeckler, Kyle Cheriton, David Pais, Tom Akam
Kathy Smee (recording)

1. Call to Order at 7:06 pm
2. Approval of Agenda – M/S/C
3. Consent Agenda

Motion: To approve the Consent Agenda as circulated – M/S/C

3.1 Board Meeting Minutes, July 21, 2026

3.2 Membership Report

Nearly 600 volunteers are active, with new recruits primarily from New Westminster, Surrey and Vancouver.

3.3 Executive Director Report

3.4 Financial Statements July 2026

3.5 To ratify the electronic vote taken August 8, 2028

E-Motion: That the Board of Directors approve the engagement of One Group Agency for video production services at a cost of \$2,500 plus applicable taxes, funded from the approved reforecast budget, with 50% payable following the filming day.

4. President's update

Marlyn has shared that she will step away from the board at the end of her term in 2027. Fundraising efforts have increased to over \$1 million. Marlyn will continue to support Tracy with fundraising and grant writing, to ensure goals are met. Plans are to create a fundraising committee.

Recruitment will begin for the Director of Fund Development and Board Secretary positions. Further discussion will focus on establishing board profiles, identifying the key roles that should always be represented on the Board, and developing succession plans for these positions. We will also consider additional roles that may be needed to support the organization's strategic objectives and identify the skills, experience, and expertise required for each role.

Filming for a fundraising video will occur on Wednesday August 26th. The goal of the video is to bring awareness to VCDS with the hope of increased donations. Will reach out to drivers and dispatchers for participation.

The Surrey Firefighters have asked if we wish to participate in the Guildford Mall Christmas wrapping. Possible dates will be provided. Open Road will be approached for volunteers.

Discussion on financial review and audit processes, emphasizing a preference for a review over an audit due to cost and complexity. This discussion will be tabled to the Finance Committee to look at next steps.

5. Director of Dispatch Operations

5.1 Driver Supplies Distribution

Driver supply distribution was addressed. Supplies are distributed within 24 hours of request. PPE kits are distributed to new drivers. Kyle Cheriton will continue as the point of contact.

6. 2026 Volunteer Picnic

6.1 Picnic Update

The annual volunteer picnic is scheduled for September 12, with roles and tasks being assigned as outlined in the provided document. The remaining ¼ zip sweaters will be offered to new drivers at the picnic. To date 124 people have registered.

7. Director Roundtable

Discussion on reimbursement rates for drivers, currently at \$0.55 cents per mile, with adjustments made based on gas price fluctuations. Proposal to review reimbursement rates twice a year or in response to significant events.

Continued monitoring of ride scheduling data to identify inefficiencies with discussed. Data is required to plan around benchmark for timeframe of rides.

Shirley will provide data on the percentage of drivers who are now using Driver Select.

8. Adjournment at 8:39 pm

Next Gathering: Saturday, Sept 12, 2026 – VCDS Picnic
Next meeting: Tuesday, September 15, 2026 @ 7:00 pm