September 29, 2017

To whom it may concern,

Thank you for your inquiry regarding volunteer drivers operating their vehicles on behalf of local charitable organizations.

For the purposes of determining the proper rate class of a vehicle, a volunteer is a person who donates their time to a cause that is, for them, a "pleasure" activity. The volunteer may not derive any financial gain from the activity.

Section 2.5 and 2.6 of the Basic Tariff Permitted Uses, states that a volunteer driver may, without breaching *Insurance (Vehicle) Regulation – Section 55(2)(a)*

- operate a vehicle to carry or deliver goods without charge on behalf of a charitable organization or
- do work on behalf of a charitable organization

Provided the vehicle being driven is not owned by or leased to the charitable organization.

A volunteer driver is a person who donates his/her time to driving a vehicle for a charitable organization, whether or not the charitable organization reimburses him/her for the cost of operating the vehicle, including the cost of gas and specific expenses for wear and tear, but not including depreciation. There is no restriction to the amount of times their vehicle may be used while doing volunteer work on behalf of the charitable organization.

What this means is a volunteer driver, including a senior, may operate a vehicle including transporting clients on behalf of a charitable organization without having to change their rate class, provided they are not being compensated, other than for the cost of operating the vehicle as explained above.

A volunteer driver as defined in the Basic Tariff as;

> means a person who donates his time to driving a vehicle for a charitable organization, whether or not the charitable organization reimburses him for the cost of operating the vehicle, including the cost of gasoline and specific expenses for wear and tear, but not including depreciation.

A Charitable Organization as defined in the Basic Tariff as;

> means a legal entity registered under an Act or a group of individuals that provides bona fide non-profit charitable services to the general community.

A volunteer driver that is receiving compensation over and above vehicle operating costs must be rated in the rate class that describes how the vehicle is being used as they do not meet ICBC's definition of a volunteer driver, and Sections 2.5 and 2.6 would not apply. Please advise these volunteers to visit their Autoplan broker to ensure they are rated correctly.

If the volunteer is receiving compensation for providing a ride for clients on behalf of the charitable organization. Then the organization would need to contact Passenger Transport Branch (PTB) who will determine if a PTB license is required. If one is required, then the rate class of the vehicle would need to be changed.

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Vehicles owned by or leased to the charitable organization must be rated according to their use. With permission of the charitable organization, a volunteer with a valid BC driver's license may operate these vehicles, but it is the responsibility of the charitable organization to ensure they are appropriately rated and insured.